

Material Requisition Slip
Lark Engineering Company (INDIA) Pvt. Ltd.

Phone : 9034243666 E-mail : Purchase@larkenggco.com
GSTIN : 06AACCL4729L1ZA

Slip No. : 4926

Department : SALES & MARKETING
Batch Size : 1
Batch No. : 0

Date : 02-03-2023

Product Name :
Mfg. Date : 03-2023
Exp. Date : 03-2023

To
The Store
Incharge
Please Issue
Following
Material :

Sr.	Item Name	Item Code	Old Code	Brand	UoM	Required Qty.	Required on	Remarks
1	PEN USE & THROW BLUE	HRSTXX00003	PNBL01		NOS	20.000	05-03-2023	
2	TICH BUTTON FILE	HRSTXX00010	STFL03		NOS	20.000	05-03-2023	
3	DAIRY F7 200 PAGES NEELGAGAN	HRSTXX00016	STDRF7200		NOS	2.000	05-03-2023	
4	DAIRY F5 200 PAGES NEELGAGAN	HRSTXX00017	STDRF5200		NOS	2.000	05-03-2023	
5	PENCIL DOMS	HRSTXX00031	PNCLD01		NOS	6.000	05-03-2023	
6	ERASER DOMS	HRSTXX00034	ERSR01		NOS	2.000	05-03-2023	
7	BLADE FOR PAPER CUTTER BIG	HRSTXX00044	BLDCTR01		NOS	3.000	05-03-2023	
8	MARKER PERMANENT RORITO	HRSTXX00046	PMMKR01		NOS	2.000	05-03-2023	
9	MARKER OHP LUXOR	HRSTXX00047	OHMKR01		NOS	1.000	05-03-2023	
10	SLIP PAD 22 NO NEELGAGAN	HRSTXX00051	SLPAD22		NOS	6.000	05-03-2023	
11	CORRECTION FLUID PEN	HRSTXX00055	CRFLD01		NOS	4.000	05-03-2023	
12	CALCULATOR MJ100DA CASIO	HRSTXX00057	CLLTR100		NOS	2.000	05-03-2023	Mr. Chahil-1412 Mr. Ajay 1414
13	BINDER CLIP 0225 NO (25MM/1")	HRSTXX00062	BNCLP0225		NOS	12.000	05-03-2023	
14	ENVELOP LARK SMALL 10"X4.5" SURYA	HRSTXX00080	ENVLP1045		NOS	15.000	05-03-2023	
15	TRANSPARENT TAPE 1" WHITE	HRSTXX00085	TRTP1W		NOS	1.000	05-03-2023	
16	PRINTING PAPER A4	HRSTXX00088	PRPPRA4		REEM	4.000	05-03-2023	

17	GATE PASS (50X2) TOP LIGHT PINK & BOTTOM WHITE	HRSTXX00128	BOOK031		NOS	2.000	02-03-2023	
18	TRAVELLING EXPENSE	HRSTXX00132	BOOK035		NOS	1.000	02-03-2023	
19	TOUR PROGRAMME	HRSTXX00150	BOOK053		NOS	1.000	02-03-2023	
20	VISITING CARDS	HRSTXX00154			NOS	200.000	02-03-2023	Mr. Ankit & Mr. Pankaj
21	SS SCALE 12" (30CM) KRISTEL	HRSTXX0177	SSCL12		NOS	1.000	02-03-2023	
22	FOLDER COVER LEAF A4 DP-150	HRSTXX0205			NOS	15.000	02-03-2023	

Requisition By	Authorised By	Received By	Verified by Q.A.